



Delivery Conditions ZWKS [Central Goods Control Centre] at the Logistics Centre, Nordallee 52, 85356 Munich Airport

Scope

The following guidelines apply to all suppliers, carriers, and their goods deliveries as well as parcel and mail shipments to the Central Goods Control Centre at the logistics centre [LogZ] of eurotrade Flughafen München Handels GmbH. The delivery guidelines must be strictly followed. They ensure proper goods receipt in compliance with legal regulations and enable correct allocation of delivered goods to the recipient. Liability for the completeness and accuracy of deliveries by the logistics centre is expressly excluded. The delivery guidelines do not exempt the carrier or the supplier from complying with legal transport regulations.

1. Notification

For the delivery of goods to the ZWKS, it is recommended to give prior notification of the planned delivery. The necessary [form for notification](#) can be found on the ZWKS website. The notification serves to estimate the daily volume of goods at the ZWKS and thereby reduce waiting times. Please note that notified deliveries will be processed with priority. Non-notified deliveries may result in significant waiting times depending on the volume of goods and inspection requirements. Additionally, please be aware that even with prior notification, waiting times may still occur on peak days. Any costs arising from this will not be covered by eurotrade. The unloading order will be coordinated at the goods receivables area. Notification is mandatory for hazardous goods and bulky items with special dimensions.

2. Contact details, opening and delivery receiving hours, delivery address

2.1 Contact details of the ZWKS at the logistics centre of eurotrade

E-Mail: logistikzentrum.zwks@munich-airport.de

Phone: +49 [0] 89 975 937 17

2.2 Opening and delivery receiving hours

Monday to Friday (including holidays): 6:00 am to 2:00 pm

Please note that, due to increased goods volume, receiving and unloading cannot be guaranteed after 1:15 pm.

2.3 Delivery address

The delivery address must be specified as follows:

Recipient name [Company name]

Central Goods Control Centre [ZWKS] Logistics Centre

Nordallee 52

85356 Munich Airport

Each delivery, including parcels and mail shipments, must be addressed to the ZWKS - Central Goods Control Centre and include a correct delivery note. Goods that are incorrectly addressed

or not listed on the delivery note will not be accepted at the ZWKS goods receiving area. Exempt from the delivery note requirement are deliveries that are picked up again after being screened by the originating carrier [e. g. craft businesses].

3. Delivery

Upon delivery of the goods, it is required that the driver register at the goods receivable office with complete paperwork.

3.1 Vehicle types

For goods delivered on Euro pallets/roll containers, only ramp unloading [sectional door with advancing loading bridge] is generally possible.

For this, the truck's cargo area must have the following dimensions:

- Minimum width of the cargo area: 2.10 metres
- Minimum height of the cargo area: 0.90 metres
- Minimum free cargo area for the support of the loading bridge: 0.05 metres

Vehicles that do not meet the requirements must be unloaded by the driver manually or with equipment brought along. Renting of equipment for unloading is not permitted.

3.2 Delivery of pallets and criteria for pallet exchange

3.2.1 Pallet delivery

Deliveries can only be unloaded on Euro pallets [according to the standard of the European Pallet Pool with dimensions of 1.20 x 0.80 metre [length x width] or single-use pallets with the dimensions of a Euro pallet.

The use of a so-called BLOCK pallet [see photo] will result in the rejection of the delivery.



The supplier must ensure that the packaging and pallet are designed in such a way that transport damage is avoided, and a safety-compliant unloading process is possible.

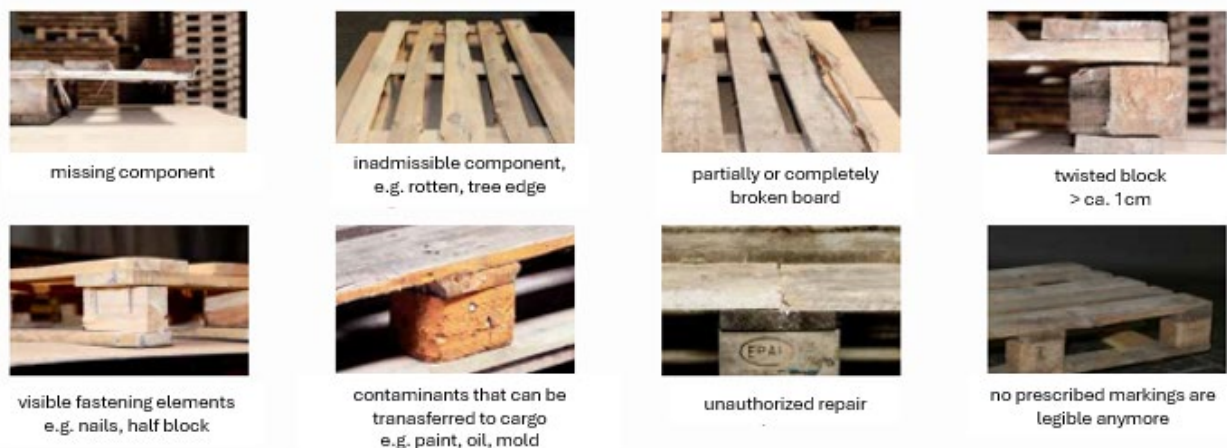
The pallet must not have any defects [e. g. protruding nails, broken planks, etc.].

3.2.2 Criteria for Pallet Exchange

A pallet exchange will only take place in consultation with the end customer. In this case, an immediate exchange of Euro pallets will occur. If the transporter requests that no exchange be made, the logistics centre is relieved of its return obligation and the claim expires. There is no tracking of pallet movements.

Pallets that do not meet the criteria outlined above will not be exchanged, and an appropriate note will be made on the freight document.

Examples of non-exchangeable pallets:



3.3 Delivery of packages

The following rules must be observed for package shipments:

- The delivery note should be included in a shipping pouch on the package.
- Each package must have a label indicating the total number of packages [e. g. Package 1 of 3].
- The maximum weight per package must **not exceed 30 kilograms**.
- Packages **over 30 kilograms** must be delivered on Euro pallets or unloaded onto a pallet by the driver.
- The supplier is responsible for ensuring proper packaging of the items and for transportation.
- The supplier is responsible for the complete delivery of the goods.
- Eurotrade is not liable for any damages to goods that occur during the inspection process.

3.4 Restrictions of the inspection authority

The following restrictions from the inspection authority must be strictly adhered to:

- Length limit: Maximum permissible length of 2.70 metres
- Weight limit: 1,500 kilogram per package
- Height limit: Maximum height of 2.50 metres



- Width: 1.20 metres

Bulky goods [larger than Euro pallet dimensions] must be pre-advised and coordinated with the ZWKS goods receivables in advance, as an alternative inspection and delivery method may be required.

3.5 Hazardous goods, refrigerated and frozen goods

Hazardous goods in large quantities must be registered in advance with the corporate security of Munich Airport.

The unloading of hazardous goods, as well as refrigerated and frozen goods, will only take place once the collector has arrived on the airside.

Longer waiting times for the transporter may occur. The liability for maintaining the cold chain for goods of the ZWKS by the eurotrade logistics centre is expressly excluded.

4. Pick-up

The end customer must have completed the pick-up of the airside goods pick-up **within two hours** after the arrival notification during business hours.

Storage costs for goods not picked up within the specified time will be charged to the end customer. The business hours for airside goods pick-up are as follows:

Monday – Friday [including holidays]: 6:00 am to 4:00 pm.

The pick-up must be carried out with an appropriate vehicle [see section 3.1.]. The pick-up party is responsible for loading the vehicle. Rental of equipment for loading the vehicle is not possible. The end customer is responsible for the return of received Euro pallets to the goods issuing department of the eurotrade logistics centre.